YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution Dr. B.K.B. College, Puranigudam

- Name of the Head of the institution Dr. Nripen Ch. Das

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 6003181902

- Mobile No: 8638733591

- Registered e-mail bkbcollege.puranigudam@gmail.com

- Alternate e-mail bkb.college@hotmail.com

- Address P.O. Puranigudam, P.S. Samaguri

- City/Town NAGAON

- State/UT ASSAM

- Pin Code 782141

2. Institutional status

- Affiliated / Constitution Colleges Affiliated College

- Type of Institution Co-education

- Location Rural

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University   **Gauhati University, Guwahati**

- Name of the IQAC Coordinator   **Bhargab Das & Ankur Protim Mahanta**

- Phone No.   **8876128570**

- Alternate phone No.   **6000793694**

- Mobile   **8638187396**

- IQAC e-mail address   **bkbcollegeiqac@gmail.com**

- Alternate e-mail address   **bhargabdas.sorbhog@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.bkbcollege.in/upload/aqar/AQAR,%20Dr.%20B.K.B.%20College,%20Puranigudam,%20Session:%202022-23.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.bkbcollege.in/upload/academic_calender/1738071645.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68	2004	04/11/2004	03/11/2009
Cycle 2	C	2	2011	27/03/2011	26/03/2016
Cycle 3	A	3.09	2023	03/01/2023	02/01/2028

6.Date of Establishment of IQAC   **20/01/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	ICSSR Sponsored National Seminar	ICSSR	2023-24	125000
Institutional	PMKVY	Ministry of Skill Development and Entrepreneurship, Govt. of India	2023-24	180000
Institutional	RMSA	State Government	2023-24	45213
Institutional	AIDS Control Society	Assam AIDS Control Society	2023-24	10000
Institutional	Fee waiver scheme	State Government	2023-24	3969960

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC launched three skill development programs under PMKVY of Ministry of Skill Development and Entrepreneurship, Govt. of India. These included practical training programmes on ICT and Beauty and Wellness Sectors.

Organizing an Exhibition cum Sale called MAJANGKARI for students with the theme of 'Creativity Meets Commerce and Youth Entrepreneurship' to encourage students to showcase their talents and creativity and to provide a platform to experience real-world sales and marketing.

As part of its efforts to promote research and collaboration, IQAC successfully got financial approval for organizing three National Seminars from ICSSR and NCW. Apart from these, the cell has also published a research journal named 'Eshona' where a number of research articles were published.

In line with our commitment to academic excellence, IQAC organized different workshops, talks and seminar on preparation of competitive examination, skill development and self employment in collaboration with Career Guidance cell of the college and other organizations.

An Orientation Programme on the New Education Policy (NEP) was organized for the students of the college with the aim of familiarizing them with its key principles, objectives, and implementation strategies. The programme sought to provide students with a comprehensive understanding of the NEP's significance in shaping their academic journey and future prospects. Through insightful sessions, the event highlighted how the policy's innovative approaches align with holistic education, multidisciplinary learning, and career readiness, empowering students to make informed decisions about their education and career paths.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Skill Development Initiatives for the Students	IQAC launched three skill development programs under PMKVY of Ministry of Skill Development and Entrepreneurship, Govt. of India. These included practical training programmes on ICT and Beauty and Wellness Sectors.
Promotion of Youth Entrepreneurship	Organized an Exhibition cum Sale called MAJANGKARI for students with the theme of 'Creativity Meets Commerce and Youth Entrepreneurship' to encourage students to showcase their talents and creativity and to provide a platform to experience real-world sales and marketing.
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Providing Students platform to prepare them for different competitive Examination	In line with our commitment to academic excellence, IQAC organized different workshops, talks and seminar on preparation of competitive examination, skill development and self employment in collaboration with Career Guidance cell of the college and other organizations.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	07/02/2025

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	**Dr. B.K.B. College, Puranigudam**
• Name of the Head of the institution	**Dr. Nripen Ch. Das**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**6003181902**
• Mobile No:	**8638733591**
• Registered e-mail	**bkbcollege.puranigudam@gmail.com**
• Alternate e-mail	**bkb.college@hotmail.com**
• Address	**P.O. Puranigudam, P.S. Samaguri**
• City/Town	**NAGAON**
• State/UT	**ASSAM**
• Pin Code	**782141**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated College**
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Gauhati University, Guwahati**
• Name of the IQAC Coordinator	**Bhargab Das & Ankur Protim Mahanta**

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10.Whether IQAC received funding from any of the funding agency to support its	No	

activities during the year?	
• If yes, mention the amount	

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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	07/02/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	08/02/2025

15.Multidisciplinary / interdisciplinary

The National Education Policy (NEP) envisions a transformative shift in higher education by advocating a multidisciplinary approach that bridges the gaps between academic disciplines. In the context of India, this approach aims to provide students with a holistic and enriched learning experience, fostering critical thinking, creativity, and problem-solving skills. To successfully implement this vision, colleges must ensure collaboration among educators, administrators, policymakers, and other stakeholders, while also securing adequate resources, infrastructure, and support systems. Dr. B.K.B. College is committed to aligning itself with the goals of NEP 2020, aiming to create opportunities for multidisciplinary and interdisciplinary engagement that attract new students and produce skilled graduates. Currently, the college offers programs such as B.A., B.Com., and B.Voc. (self-financed) under Gauhati University along with diploma in ICT and Cosmetology, skill-based training programmes of Web Developer, Gym Assistant and Yoga Instructor under PMKVY, and certificate courses. However, there is substantial potential to enhance multidisciplinary and interdisciplinary academic activities within its existing framework. By strategically selecting courses and subjects within the available options, the college can foster a multidisciplinary learning environment. Initiatives such as integrated curricula, collaborative projects, cross-disciplinary research, and flexible combinations of majors and minors can broaden students' academic horizons. Additionally, interdepartmental faculty exchange programs and community outreach initiatives, such as those involving NCC and NSS volunteers, can further enhance interdisciplinary engagement. Experiential learning opportunities, including fieldwork, extension activities, project reports, and assignments, already provide students with hands-on experiences that complement

classroom learning. To advance its multidisciplinary vision, the college prioritizes the introduction of a Science stream at the undergraduate level, the inclusion of new subjects in the Arts stream, and the provincialization of Commerce and B.Voc. programs. While achieving a comprehensive multidisciplinary framework requires time and significant effort, Dr. B.K.B. College is dedicated to embracing academic flexibility and integrating knowledge with skill development. This holistic approach will prepare students to navigate the complexities of the modern world and contribute meaningfully to society.

16.Academic bank of credits (ABC):

As an affiliated institution of Gauhati University, Dr. B.K.B. College does not directly manage or administer the Academic Bank of Credit (ABC), which remains under the central purview of the parent university. However, the college is committed to supporting students in effectively navigating the ABC system through the proactive involvement of its Internal Quality Assurance Cell (IQAC). The IQAC plays a pivotal role in guiding students to understand and utilize the ABC framework efficiently. By organizing regular orientation programs, workshops, and one-on-one counseling sessions, the IQAC ensures that students are well-informed about the guidelines and processes of credit management. Additionally, the cell provide consistent supervision, helping students monitor their academic progress and credit accumulation seamlessly. Although Dr. B.K.B. College does not directly administer the ABC, it remains steadfast in its dedication to empowering students to make the most of this innovative system. Through robust guidance and support, the college aims to enhance students' academic journeys and contribute to their overall educational advancement.

17.Skill development:

The pressing issue of employability in today's world highlights the need to embed ready-to-use soft skills into the curriculum. While traditional humanities education often focuses on situational, critical, and creative thinking rather than direct employability, efforts to bridge this gap are increasingly necessary. Recognizing this, our college has introduced B.Voc. Degree and Diploma courses aimed at skill enhancement and employability, fostering self-reliance among young learners. These initiatives are already yielding results, with students pursuing diploma courses in Cosmetology, Performing Arts, and Computer Application showing a keen interest in career-oriented paths. To address the need for vocational training and align with

NEP 2020, the college has also introduced Certificate Courses and Skill Enhancement Courses to increase the employability of the students. Many of our students, rooted in rural traditions, already possess innate skills in weaving, culinary arts, indigenous crafts, and more. This provides a natural foundation for orienting them towards diverse fields such as Food Processing and Preservation, Beauty Therapy and Hair Cutting, Farm Management, and Entrepreneurship Development. The NEP 2020 emphasizes "learning by doing," encouraging creative imagination and critical thinking that transcend theoretical knowledge. In this spirit, the college has introduced a Certificate Course on Creative and Critical Thinking, designed to cultivate an appreciation for arts and crafts, classical music, and painting. IQAC of the college has launched three skill development programs under PMKVY of Ministry of Skill Development and Entrepreneurship, Govt. of India. These included practical training programmes on ICT and Beauty and Wellness Sectors. To further enhance soft skills, the college offers opportunities to learn skills like Data Analysis and Project Report Preparation, Art of Speaking and Writing in English, and Computer Application. These initiatives aim to equip students with practical skills and a competitive edge, preparing them for dynamic career opportunities and fostering holistic development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Within the existing Choice Based Credit System (CBCS) syllabi in the humanities, concerted efforts have been made to integrate various aspects of ancient Indian culture and knowledge, creating meaningful connections across disciplines like aesthetics, literature, socio-political thought, education, and values. For example, students pursuing English Honours engage with a curriculum that balances Western and Indian traditions through complementary papers—one focusing on Western aesthetics and literature, and the other on Indian aesthetics, drama, and epic narratives. This approach ensures exposure to both traditions, fostering a comprehensive understanding of literary heritage. The inclusion of elements from the Indian knowledge system enriches the curriculum while instilling a sense of pride and connection to India's cultural roots. Additionally, acknowledging the contemporary significance of traditional practices, a course on Yoga for health and another skill based programme on Yoga Instructor under PMKVY have been introduced to address modern wellness needs. These course not only promotes holistic well-being but also celebrates the historical and cultural

significance of Yoga, exemplifying how traditional knowledge can be harmoniously integrated with current trends to create an innovative and culturally resonant educational experience. Online platforms like SWAYAM can host IKS-focused courses, enabling students to learn at their own pace through engaging formats like virtual reality and gamification. The NEP also emphasizes teacher training, interdisciplinary approaches, and inclusion, ensuring that faculty and students alike benefit from a holistic, culturally grounded, and globally relevant education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The rapidly evolving socio-economic landscape necessitates a strong focus on outcome-based education to address changing demands effectively. In response, the Choice Based Credit System (CBCS) and NEP curriculums of the college have been strategically updated to integrate skill components that prioritize experiential learning and practical application. Skill Enhancement Courses (SEC) have been introduced to equip students with competencies aligned with real-world requirements. Apart from these compulsory SEC, numerous skill development peogrammes have also been launched to equip students with the basic skills to make them more employable. To support this transition, faculty members are undergoing in-service training programs aimed at enhancing their professional capabilities and aligning teaching methodologies with the principles of Bloom's Taxonomy for targeted skill development. Despite resource constraints, efforts are being made to ensure that course offerings achieve measurable learning outcomes. In accordance with the National Education Policy (NEP) 2020, the parent university has also introduced new courses that address contemporary challenges. Dr. B.K.B. College, while adhering to the broader framework, retains autonomy in course selection, enabling the institution to utilize local resources and opportunities effectively. This approach ensures a dynamic and outcome-oriented educational experience that aligns national priorities with regional needs, fostering both academic and practical excellence.

20.Distance education/online education:

Adapting to the evolving educational landscape, Dr. B.K.B. College has emerged as a prominent hub for distance learning by operating two centers in collaboration with esteemed institutions. Partnering with Krishna Kanta Handique State Open University (KKHSOU) and the Center for Distance and Online Education (CDOE) under Gauhati University, the college offers a diverse array of undergraduate and postgraduate programs. These

programs attract learners from across the district and have achieved remarkable success, with students consistently completing their courses on time. At the heart of this success is the college's robust digital education infrastructure, which enables faculty members to deliver dynamic online classes, share detailed study materials, and create engaging video tutorials. The seamless online portal further streamlines assignment submissions and feedback, ensuring an efficient and user-friendly learning process. Emphasizing multimedia learning, the college prioritizes the production of audio-visual educational content, enriching the student experience while fostering creativity and engagement. This forward-thinking approach has positioned the college as a leader in delivering accessible, effective, and innovative distance education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**424**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1424**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**653**

File Description	Documents
Data Template	View File

2.3	**300**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**39**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**25**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**22**
Total number of Classrooms and Seminar halls	
4.2	**74.47**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**43**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dr. B.K.B. Collegehas been imparting higher education in UG level to the cross section of learners through a syllabus designed by the parent university and a curriculum extension interface at our own initiative. Dr. B.K.B College ensures effective curriculum

delivery through a well chalked out mechanism that includes the following: The Academic Committee modifies the Academic Calendar provided by the parent university by incorporating theactivities, the daily class routine, ensures optimum use of classroom and other physical facilities, commencement and maintenance of class, distribution of syllabus, teaching plan and completion of syllabus, necessity of extra and remedial class, field trips and excursion, sessional and re-sessional examinations and results, final examination,etc. The committee takes progress report from the Departments and provides prescription for betterment. The vice-principal acts as the convener of the committee and monitor of the classes held.As far as methodologies are concerned stress has always been on use of ICT, PPTs, blended and flipped class, audio-visual aids, e-resources, group discussion, assignment, demonstration and laboratory practical, seminar, field trip and excursion, and project etc. Prospectus, Academic Calendar, Khobornama, Notice boardsCollege website, Code of Conduct, etc. connecting all concerned into one platform for effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1739003600.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dr. B.K.B. College follows the syllabi and academic calendar designed by the parent university and aims at achieving its goals designing a curriculum-extension interface at its own initiative. Before commencement of the Odd Semesters every year the Academic Calendar prescribed by the Parent University is modified by Academic Committee with the help of IQAC and HoDs providing information toactivities planned with a view to achieving the desired goals of the institution and outcomesof the courses.The academic calendar is circulated in printed form as a part of the college prospectus so that it can be accessible to each student admitted and is also made available in the College Website. CIE in terms of MajorTest,class test, group discussion, seminar and presentation, Assignments submission, Field Study, Sessional exanimation, Re-sessional examination, End Semester Examination, Practicalviva are conducted adhering to the tentativedates as

referred to in the Academic Calendar. However, the dates finally fixed for any programme are communicated to students capitalizing the means available. The Sessional Examination Committee conducts the sessional examination as scheduled by the Academic Committee. The Departments set the question papers, evaluate and scrutinize the answer scripts and declare the results within a week.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1739003765.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

121

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

121

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dr. B.K.B. College imparts higher education to enhance students' cognitive, affective, and psycho-motor abilities while fostering

human values, professional ethics, and socio-cultural identity. The Handbook on Code of Conduct ensures professional ethics among stakeholders. Gender issues are addressed through BA courses in English, History, Education, Assamese, and Sociology, along with extension activities on Women's Day and related topics. Institutional initiatives like the Anti-ragging and Sexual Harassment Committee, Women Forum, and Women's Aid promote gender equality. Human values are integrated into BA Political Science and Sociology courses, covering Human Rights and Ethics, supported by extension activities that instill social responsibility. Environmental sustainability is emphasized through the compulsory Environmental Studies paper, addressing ecological concerns, while Environmental Economics in BA Economics examines environmental policies and damage assessment. Geography, Education, and Political Science courses also focus on sustainability. Institutional initiatives include Green and Energy Audits, a Tobacco-Free Campus, and a Plastic-Free Zone. Extension activities mark Environment Day and related events to enhance awareness. The college ensures equal development and a national sense of belonging while promoting ethical responsibility, gender equity, and environmental consciousness through academic and institutional efforts.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

549

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bkbcollege.in/feedback_report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1555

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

719

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To achieve effective learning outcomes, the institution employs diverse assessment methods, including major tests, class tests, classroom interactions, home assignments, sessional examinations, and post-lesson reviews. Based on evaluations, tailored strategies are implemented to support students who face challenges and to enrich advanced learners.

For students requiring additional support, remedial classes and resessional examinations provide extra practice, while emotional and academic support, including counseling and morale-boosting initiatives, nurture confidence. Simplified reading materials and bilingual instruction, with explanations in local languages, address diverse learning needs. Access to departmental libraries and mentor-mentee meetings ensures personalized guidance. Parents are regularly updated on academic progress and involved in support efforts. Participation in activities fosters social skills, and multimedia resources like PowerPoint presentations and audio/video classes enhance comprehension.

For advanced learners, extra classes and specialized teaching materials offer enrichment opportunities. Digital resources, including NLIST, journals, and library references, strengthen research skills. Engagement in seminars, webinars, and workshops facilitates intellectual growth, while social initiatives and career counseling encourage holistic development. Recognition through awards and competitions motivates students, and training for competitive exams prepares them for future challenges.

These strategies ensure comprehensive support for all students, enabling them to achieve academic success while addressing their unique learning needs.

File Description	Documents
Link for additional Information	https://www.bkbcollege.in/upload/naac_insp ection/1738692160.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1424	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dr. B.K.B. College adopts a student-centric approach to teaching, emphasizing experiential, participative, and problem-solving methodologies to enrich learning experiences. This approach ensures the holistic development of students, fostering their cognitive, affective, and psychomotor skills. By transitioning students from passive to active participants, this methodology enhances confidence and nurtures analytical and creative thinking.

Faculty members employ diverse methods to make learning interactive and engaging. These include the use of ICT tools, PowerPoint presentations, audio-visual classes, and hands-on learning through practical sessions in laboratories like GIS, Sattriya, Psychology, and Computer Science. Activities such as group discussions, departmental seminars, field trips, project reports, and assignments further promote participative learning.

Specialized programs like certificate and diploma courses in yoga, gym assistant, web developer, computer applications, and Sattriya, along with vocational courses in IT and physical education, provide experiential learning opportunities. Students participate actively in literary events, cultural programs, and national celebrations like Independence Day and World Environment Day, fostering teamwork and social responsibility.

Problem-solving skills are enhanced through committee involvement, extension activities, statistical data analysis courses, and training for different life skills. Interactive sessions, webinars, seminars, faculty exchange programs, and institutional YouTube channels, help desk during the time of admission and examination form fill up further enrich the learning environment.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738692336.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Since the academic year 2018-19, Dr. B.K.B. College has prioritized the integration of ICT tools to create an engaging, interactive, and learner-centered classroom environment. While ICT serves as a facilitator, the true essence of effective education lies in the expertise and pedagogical knowledge of teachers. Faculty members play a pivotal role as facilitators, guiding students to utilize technology responsibly and creatively for learning, exploration, analysis, and presentation.

The college boasts nine classrooms equipped with smart boards, projectors, mini sound modifiers, and other digital tools. Facilities include laptops for each department, a GIS laboratory, a computer lab, video conferencing equipment, digital repositories, and access to e-resources through subscriptions like NLIST.

To enhance faculty proficiency, a Faculty Development Program (FDP) was organized in November 2018, with continuous workshops and training sessions conducted thereafter. During lockdowns, the college ensured uninterrupted learning by seamlessly transitioning to online platforms, leveraging ICT tools for classes and e-resource utilization.

Departments also utilize social media and web platforms, such as WhatsApp and departmental websites, for sharing materials, assignments, and updates. Online events, including webinars, mentor-mentee meetings, and alumni interactions, further enrich the academic environment. SSS and Feedbacks are received through

college portal and analyzed by using different software like Excel and SPSS. PTM, Mentor-Mentee Meet, Alumni Meet are also conducted on line with good response

Dr. B.K.B. College's integration of ICT has transformed education, enabling innovative teaching methods and enhanced learning outcomes.

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File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.bkbcollege.in/upload/naac_inspection/1738692527.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

309

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dr. B.K.B. College upholds transparency and effectiveness in its internal assessment policy, ensuring a fair and comprehensive evaluation of students. The policy includes three key components: assignments and related tasks, attendance, and sessional examinations, aligning with the evaluation guidelines of Gauhati University.

Assignments and Other Tasks: Heads of Departments (HoDs) assign projects, seminars, group discussions, fieldwork, and co-curricular activities, with details shared through classroom interactions, notice boards, and WhatsApp groups. These tasks contribute 30% of the internal assessment marks based on student performance.

Attendance: HoDs communicate the attendance policy in class, with marks calculated at the semester's end, constituting 20% of the total internal assessment.

Sessional Examinations: The Academic Committee schedules sessional exams as per the academic calendar. An internal examination committee, led by Assistant Officers-in-Charge (AOCs), oversees the process. HoDs prepare question papers, while AOCs handle logistics, invigilation duties, and answer script management. Evaluated scripts are reviewed by HoDs, with results declared within a week via notice boards, WhatsApp, and the college website.

Students with valid reasons can apply for re-sessional exams. Answer scripts are shown to students for feedback, promoting continuous improvement. Final results are submitted to Gauhati University, ensuring a transparent and rigorous assessment process.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1715495551.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Dr. B.K.B. College's internal assessment system ensures transparency, fairness, and efficiency, aligning with the parent university's guidelines. It comprises three key components:

assignments and related tasks, attendance, and sessional examinations. The college maintains a flexible and student-centric grievance redressal process to address genuine concerns.

Communication of Assessment Details: Students are informed about assessment components through classroom interactions, notice boards, WhatsApp groups, and the college website.

Grievances Related to Assignments and Activities: Concerns regarding marks for assignments, seminars, or co-curricular activities are addressed by HoDsin consultation with faculty. Students dissatisfied with their marks can resubmit or improve their work for reassessment.

Attendance-Related Concerns: Attendance issues are reviewed by HoDs, considering valid reasons for low attendance. Special cases are forwarded to the college authority.

Sessional Examinations and Answer Script Review: The Sessional Examination Committee oversees exams. Departments handle evaluation, and results are declared within a week. Students can review answer scripts and report discrepancies.

Re-Sessional Examinations: Students can apply for re-sessional exams for valid reasons, with HoDs ensuring timely conduct and result declaration.

Final Result Submission and Corrections: Results are submitted to Gauhati University. Any errors in university marksheets are promptly rectified.

This structured process upholds fairness, transparency, and academic integrity.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1715495585.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Dr. B.K.B. College, both teachers and students are well-informed about the Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) of the academic programmes offered, ensuring clarity and alignment with academic goals.

Programme Outcomes (POs): Broad statements outlining the professional accomplishments and overarching goals students are expected to achieve upon completing a programme.

Programme Specific Outcomes (PSOs): Detailed competencies and skills tailored to specific programmes, addressing unique objectives at a granular level.

Course Outcomes (COs): Clear statements highlighting the core knowledge, skills, and abilities students should acquire through individual courses.

Dissemination and Awareness Measures:

- **Deliberation and Finalization:** The Academic Committee reviews, refines, and finalizes POs, PSOs, and COs. Heads of Departments (HoDs) discuss strategies with faculty for effective implementation.
- **Orientation and Communication:** At the start of each semester, the Vice Principal and IQAC Coordinator conduct orientation sessions to introduce POs, PSOs, and COs. Faculty members reinforce COs in classrooms.
- **Multi-Platform Dissemination:** Outcomes are displayed on the college website, departmental notice boards, WhatsApp groups, and visible departmental locations for easy reference.
- **Stakeholder Engagement:** Outcomes are discussed in Parent-Teacher Meetings, Mentor-Mentee interactions, and Alumni Meets, fostering a shared understanding.

This structured approach ensures the effective integration of POs, PSOs, and COs, enriching the academic experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1715495695.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dr. B.K.B. College has adopted the CBCS and FYUGPNEP curriculums, as approved by its parent university, designed on a Learning Outcome-based Curriculum Framework. The institution employs advanced methodologies such as Bloom's Taxonomy, direct and indirect assessment techniques, and preparatory, formative, and summative evaluations to measure the attainment of POs, PSOsand COs.

Mechanisms and Strategies

- Defined Evaluation Framework: The college follows a comprehensive evaluation mechanism prescribed by the parent university, incorporating both internal andend-semester evaluations.
- Three-Tier Evaluation Process: The process includes preparatory, formative, and summative evaluations, ensuring holistic learning outcomes.
- Direct Assessment: Methods includesessional tests, assignments, field studies, and seminar presentations to evaluate knowledge and skills.
- Indirect Assessment: Feedback is gathered through SSS, tracking student progress, and analyzing employability data.
- Bloom's Taxonomy Integration: Internal assessments are designed based on Bloom's cognitive domains to evaluate different learning levels. Higher-order thinking skills are developed through assignments, group discussions, and seminars.
- Psychomotor Domain Assessment: Practical courses focus on hands-on learning, assessed through Bloom's psychomotor domain.
- Result Analysis: Systematic result analysis measures the attainment of POs, PSOs, and COs, identifying areas for improvement.

This multidimensional approach ensures rigorous evaluation, aligning with academic goals and enhancing student learning outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1738694694.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

231

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.bkbcollege.in/final_result.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bkbcollege.in/sss.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As a part of Curriculum-Extension Interface, Dr. B.K.B. College organizes a good number of extension activities in the neighbourhood community with a view to sensitizing students to social issues, developing their human values and a sense of belongingness with others.

1. Environmental Awareness and Actions

- Cleaning drive at Kolong River (8th June 2023) by NCC Unit & Department of Education.
- Tree plantation programme (17th September 2023) by NCC Unit & Eco Club.

2. Social Welfare and Community Support

- **Blood donation camp at Nowgong College (15th June 2023) by 8 Assam BN NCC, Nagaon, and various college NCC Units.**
- **Interactive Session with HS First and Second Year Students of Chapanala Higher Secondary School (30th November 2023)by the Department of Political Science.**

3. Celebratory and National Observances

- **G20 Celebration at Nowgong College (10th September 2023) by various NCC Units, including Dr. B.K.B. College.**
- **Children's Day (14th November 2023) by the NSS Unit and Women Cell.**
- **National Women's Day (13th February 2024) by 8th Assam BN NCC Nagaon in collaboration with NCC Units from multiple colleges.**

4. Health and Wellness Activities

- **Swachh Bharat Abhiyan (2nd March 2024) by the NSS Unit.**
- **International Yoga Day (21st June 2024) by the NSS Unit.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

527

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dr. B.K.B. College is committed to providing high-quality education despite challenges related to limited infrastructure. The institution optimizes its resources to enhance teaching, learning, and curriculum activities. The college has 22 classrooms, 11 of which are equipped with advanced ICT tools for interactive learning. A seminar and conference room facilitates academic events, while four specialized laboratories support studies in GIS, Computer Science, Instrumentation (Education & Psychology), and Performing Arts. The partially Wi-Fi-enabled campus houses 72 computers for academic and administrative purposes, with each department having a laptop and a departmental library.

The centrally located, partially automated library holds 17,256 books, 8 journals, 10 magazines, and 15 newspapers. It features two servers, four computer clients, D-Space software, and barcode readers. Students and faculty have access to e-resources via N-list, E-Shodhsindhu, e-books, and e-journals. The college also offers a modern 200-seat auditorium for academic and cultural programs.

Additional facilities include a women's hostel, canteen, common rooms, gymnasium, yoga center, sports amenities, and the Bapuji Playground nearby. Solar-powered lighting, CCTV, biometric systems, and ramps ensure safety and accessibility, fostering holistic student growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bkbcollege.in/upload/naac_inspection/1658410761.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dr. B.K.B. College, Puranigudam, despite limited indoor and outdoor facilities, ensures holistic student development through diverse sports and cultural activities.

Sports Facilities: The college utilizes the nearby Bapuji Library Playground under a formal MoU for outdoor sports, including basketball, supported by an on-campus basketball court. It is well-equipped with necessary sports gear for both outdoor and indoor games, organized within the campus.

Gymnasium: The college hosts a well-maintained, fully-equipped gymnasium accessible to students, faculty, and the local community at affordable rates. Supervised by a certified instructor, the Teacher-in-Charge, and the Students' Union Secretary, the gym promotes physical fitness and wellness. Additionally, students enrolled in the Gym Assistant programme under PMKVY use equipment at DJ Fitness Center, Puranigudam.

Yoga Centre: The Yoga and Meditation Centre focuses on mental and physical well-being, offering a certificate course in Yoga for Health and a Yoga Instructor programme under PMKVY, fostering

stress management and mindfulness.

Cultural Activities: The college promotes creativity through cultural events in its 200-seat auditorium and two open stages. These activities enhance artistic skills, confidence, communication, and teamwork, supporting personal and mental growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bkbcollege.in/upload/naac_inspection/1658411262.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bkbcollege.in/facilities2.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.11

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of Dr. B.K.B. College, established in 1967, has been a vital academic resource, continually evolving to meet users' needs. It houses a comprehensive collection of textbooks, reference books, journals, magazines, and newspapers. Operating on an open access system, it ensures convenient resource availability for students and faculty.

The library offers essential services, including Circulation, Reprography, OPAC, Reference Services, and a Book Bank for economically disadvantaged students. Annual orientation programs introduce new students to its facilities. Security measures include CCTV surveillance and a barcode system for efficient book management.

Embracing technology, the library developed an institutional repository using 'DSpace' and provides e-journals and e-books via the NLIST program since 2011. In 2019, most users registered for the National Digital Library of India (NDLI), and in 2021, the college joined the NDLI Club, expanding e-resource access.

Library automation began in 2010 with SOUL 1.0, upgraded to SOUL 2.0 in 2012, and recently to SOUL 3.0. Key modules like Circulation, Cataloguing, OPAC, and Administration are fully automated, while Acquisition and Serial Control are under development, reflecting the library's commitment to modernization.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://bkbcollege.in/upload/naac_inspection/1658413315.pdf

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-**
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.03

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Dr. B.K.B. College has continually advanced its IT infrastructure to align with the evolving demands of academic and administrative excellence. Under the visionary leadership of the Internal Quality Assurance Cell (IQAC), the institution has achieved significant digital transformation.

A key milestone in this journey is the comprehensive redesign and sustained maintenance of the institutional portal, ensuring enhanced accessibility and functionality. The introduction of an online admission portal in 2019 revolutionized the enrollment process, streamlining operations for greater efficiency. The college website has also undergone substantial upgrades, integrating features that enrich online education and student engagement. These include Live Discussions, Online Classes, Class Notes, Teaching-Learning Materials (TLM), Mentor-Mentee interactions, and a Grievance Redressal mechanism. Additionally, an online leave application system has improved administrative efficiency.

In library automation, the Central Library, partially automated with SOUL 2.0, has recently transitioned to SOUL 3.0, optimizing resource management. The campus is equipped with robust Wi-Fi and LAN connectivity, ensuring seamless internet access. State-of-the-art smart classrooms with advanced ICT tools foster interactive learning experiences. Moreover, a biometric attendance system has been implemented to enhance staff accountability and administrative oversight. These strategic advancements underscore the college's commitment to a technology-driven academic ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bkbcollege.in/upload/naac_inspecti on /1658412544.pdf

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.6

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established comprehensive systems and protocols to ensure the effective maintenance and optimal utilization of its physical, academic, and support facilities, facilitating seamless institutional operations. These mechanisms are overseen by specialized committees, each entrusted with distinct responsibilities.

The Academic Committee formulates the Academic Perspective Plan for each session, reflected in the Academic Calendar, and ensures the uninterrupted execution of academic activities. The Construction Committee supervises infrastructure development and renovation, ensuring strict adherence to regulatory standards. The Purchase Committee manages the procurement of institutional resources with transparency and efficiency, adhering to prescribed protocols.

The Assets Maintenance Committee oversees the upkeep and utilization of campus infrastructure, enforcing the Asset Maintenance Policy to define responsibilities for both staff and students. The Code of Conduct Monitoring Cell upholds ethical integrity, fostering an academic environment rooted in professionalism and accountability. The RUSA Monitoring Cell ensures that projects funded under the RUSAcomply with stipulated guidelines.

Laboratories are maintained under the supervision of HoDsand faculty, with regular computer upgrades facilitated through third-party assistance. The Purchase Committee coordinates with departments to procure essential laboratory equipment. The Central Library, managed by a dedicated team under the librarian, ensures efficient resource accessibility, collectively fostering institutional excellence.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bkbcollege.in/upload/naac_inspection/1658412937.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.bkbcollege.in/skill.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

204

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

204

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`1`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`10`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Dr. B.K.B. College facilitates students' representation and engagement in administrative, co-curricular, and extra-curricular activities of the institution.

THE STUDENTS' UNION: The College has a Students' Union democratically elected to represent the student fraternity of the institution.

STUDENTS IN VARIOUS COMMITTEES: 1. Code of Conduct Monitoring Committee 2. Academic Committee 3. Internal Quality Assurance Cell 4. Anti Sexual Harassment Committee 5. Anti-Ragging Committee 6. Grievance Redressal Cell 7. Yoga Cell 8. Eco Club 9. Career Guidance and Placement Cell 10. Dr. B.K.B. Study Centre 11. Hostel Committee 12. Canteen and Cafeteria Cell, etc.

ACTIVITIES OF STUDENTS' UNION: The Students' Union represents and addresses students' views and grievances, take appropriate measures addressing various issues of the students keeping in touch with the authority under supervision of teachers' in-charge. The Union Body is a part of all scholastic and non-scholastic activities organised within and outside the college campus. The union basically organizes the following events:

- College Freshers' Social
- Annual College Week
- Publication of College Magazine and Wall Magazines

PARTICIPATION IN COMPETITIONS:

- Participation in intra-college competitions
- Participation in Local/National/International Competition

INVOLVEMENT IN EXTENSION ACTIVITIES:

- Extension Activities within the College Campus
- Extension Activities outside the College Campus or Outreach Programmes

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/student_activities.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr. B.K.B. College has a formal Alumni Association which was formed for the first time on the 14th of December, 2003. The Alumni association was formed with the objectives of strengthening and building relationships with alumni, improving member connections and serving as a conduit between alumni and their Alma Mater and to assist the Alma in achieving academic excellence by providing various forms of support, such as equipment, infrastructure, and other resources as needed, for the institute's upliftment. The Alumni Association of Dr.B.K.B. College has also been registered under the "Societies Registration Act, XXI of 1860" on the 7th of December 2010. Since its inception, the Alumni Association has been working for the upliftment of the college by offering financial and other support services to the institution.

1. Alumni Meets centrally and departmentally organized. 2. Scholastic/Non-scholastic Events are organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of Dr. B.K.B. College:

To offer undergraduate education to a wide range of students, particularly those from socio-economically disadvantaged backgrounds, at an affordable price. This will be facilitated through a curriculum created by the parent university, alongside our own initiative to extend and enrich the academic program.

Mission of Dr. B.K.B. College:

- **To generate knowledge and develop cognitive abilities through well planned curriculum, co-curricular and extra-curricular activities, innovations in teaching learning environment and evaluation procedure.**
- **To inculcate values and preserve socio-cultural identities, ensure equal development and to foster a sense of belongingness to the Nation.**
- **To create the academic environment for promotion of scholastic and non-scholastic activities.**
- **To promote the values of self-sustenance and self-reliance by introducing career-oriented programmes, vocational and cultural workshopsetc. aiming at minimizing the burden of bookish knowledge.**

- **To realize social needs and arouse awareness among the students regarding emerging new realities, environmental and other challenges.**

The governance of Dr. B.K.B. College is transparent, decentralizedand student-centered. It refers to the system through which the institution's various components are managedand maintained, ensuring that stakeholders are motivated to contributeeither collectively or individually toward the institution's holistic growth, all while aligning with its Vision and Mission.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738866620.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Dr. B.K.B. College follows a decentralized and participatory management approach, engaging multiple stakeholders in decision-making and implementation. The Governing Body, as the highest authority, and the Principal cum Secretary provide leadership, while various committees ensure inclusive participation at different levels.

A key example of this approach is the Admission Committee, which reflects decentralization and collective management. The committee includes the Principal as President, the Vice-Principal as Convener, and the IQAC Coordinator as Coordinator. Other members include representatives from teaching and non-teaching staff, SC/ST/OBC/Minority communities, NCC, NSS, and the Students' Union. Additionally, all teaching and non-teaching staff participate on admission days, ensuring a smooth process.

IQAC plays a role in preparing Khabarnama, the college newsletter, distributed to newly admitted students, while the Academic Committee designs the Prospectus and Academic Calendar. The Admission Committee formulates the admission schedule and delegates responsibilities at various stages, ensuring compliance with State Government regulations.

This structured yet inclusive approach fosters collaboration, transparency, and accountability. By engaging multiple stakeholders, Dr. B.K.B. College ensures a smooth admission process and reinforces its commitment to democratic governance and academic excellence.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738867262.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Dr. B.K.B. College has been actively enhancing its activities post-accreditation through a well-structured Strategic/Perspective Plan. This plan focuses on long-term objectives such as departmental expansion, fund mobilization, infrastructure development, digital facility enhancement, library upgrades, and extension activities. Additionally, the college formulates an annual Perspective Plan (Finance), outlining budgetary allocations and income sources. An Academic Calendar is also strictly followed for systematic academic planning.

One successfully implemented activity is the 'Computer for Computer Rooms' project under the RUSA Infrastructure Grant. This initiative facilitated the computer lab for Certificate and Diploma courses in Computer Applications, B.Voc in IT, and other scholastic purposes. Another notable project is the construction of an open stage, designed to create a flexible performance space.

The implementation process includes several key steps: drafting a Perspective Plan, advertising in newspapers, conducting Technical and Financial Bid evaluations, issuing work orders, procuring materials, and ensuring GST-compliant invoicing. Funds are released through PFMS in installments, with inspections ensuring compliance with work orders. Finally, the project is completed with a Utilization Certificate submitted to RUSA, marking successful execution.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	<u>https://www.bkbcollege.in/upload/naac_inspection/1738948718.pdf</u>
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Dr. B.K.B. College follows a dual-tier governance system, comprising administrative and academic sectors. The Governing Body, headed by a President, serves as the highest policy-making authority, with the Principal acting as its Secretary and holding the final say in academic matters. A structured hierarchy ensures clarity in duties, responsibilities, and authority at all levels.

The Principal is supported by the Vice Principal, Heads of Departments (HoDs), the Internal Quality Assurance Cell (IQAC), and various internal committees. The administrative setup is led by the Principal, followed by the Vice Principal and HoDs. Within each department, HoDs oversee Associate Professors and Assistant Professors. The library functions under a librarian, supported by library assistants and bearers.

Internal committees play a crucial role in managing various institutional responsibilities. Each committee is led by a Convener or Coordinator, usually a senior faculty member, with assistance from other faculty and, in some cases, student representatives.

Service rules adhere strictly to the regulations of competent authorities like UGC and DHE Assam for permanent staff regarding appointments, promotions, and leave policies. Guidelines for contractual staff are formulated by the college authority in alignment with institutional policies and official notifications.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738868010.pdf
Link to Organogram of the Institution webpage	https://bkbcollege.in/upload/naac_inspection/1658488405.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration of Dr. B.K.B. College is dedicated to implementing various welfare measures for both teaching and non-teaching staff. The facilities provided to all members of the college community reflect the administration's commitment to good governance, fostering an environment that encourages active participation and ensures a supportive, congenial atmosphere. This helps promote preparedness and engagement among all members. The following are some of the welfare provisions currently in place, which are periodically reviewed and updated as needed. The college offers various types of leave for employees, in accordance with the guidelines from higher authorities.

The college provides emergency first aid facilities to all members of the college community, both teaching and non-teaching staff.

The Corpus Fund is fully operational, offering financial assistance to non-sanctioned teachers and fourth-grade employees whenever the need arises. A group insurance system is in place for all permanent faculty members, in line with government guidelines and schemes. Financial assistance is also available for attending Faculty Development Programs (FDPs), workshops, seminars, and similar events. The Women's Aid program is active within the college to address issues and concerns related to female staff. Additionally, a gymnasium facility is available to all members of the college at subsidized rates.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738869894.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Dr. B.K.B. College has a robust performance appraisal system in place, which evaluates the teaching and non-teaching staff separately.

To appraise the performance of the teaching staff, the college formulates the following practices -

Academic Diary: The faculty members of all departments record their daily activities in the Academic Diary, and the HoDs, after reviewing the faculty activities, finalize the diaries on a daily basis.

Feedback System: The Feedback System of the college provides a clear picture about the performance of all faculties in various activities. Practically the feedbacks are collected from students on annual basis and they are confidentially communicated to the teachers through the concerned HoDs for taking remedial measures.

Appraisal Formats: For promotional matters of the faculties, the office of the college uses proper Performance Appraisal Formats as prescribed by Directorate of Higher Education, Assam following appropriate procedure.

To appraise the performance of the non-teaching staff, the college formulates the following practices-

Feedback System: The college has a process of collecting feedbacks from students as well as from faculties on office management. These feedbacks are collected annually on the grounds of performance of the office staff in different related matters and thereby appropriate measures are taken immediately.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738870177.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Dr. B.K.B. College conducts internal and external financial audits on a regular basis. The internal audit is carried out under the direction of the Governing Body of the institution, while the external audit is conducted under the supervision of the Director of Audit, Government of Assam. The audit reports are submitted to

the Governing Body for review, suggestions, and necessary
approvals.

Internal Audit: The Governing Body grants approval to initiate the
annual internal financial audit process at the end of each
financial year. This approval is given when the proposal for the
audit is presented by the Secretary. The Governing Body then
appoints an experienced auditor for this purpose. The Office of
the Principal, through its Accountant responsible for maintaining
financial records, provides the appointed auditor with essential
documents.The internal audit reports are subsequently uploaded on
the college website for public access.

External Audit: The external audit is conducted by an auditor
appointed by the Director of the Audit Cell, Government of Assam.
This process is carried out with the support and cooperation of
the college's accounts officials and the Principal. Upon
completion, the external audit reports are also uploaded on the
college website to ensure transparency and accountability.

File Description	Documents
Paste link for additional information	https://bkbcollege.in/reports.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Dr. B.K.B. College, through its Resource Mobilization Policy, has modernized its infrastructure and integrated advanced educational technologies to meet evolving challenges in higher education. Traditional teaching aids like blackboards and charts have been replaced with ICT-enabled classrooms, library automation, e-resources, and a blended learning approach, ensuring a technology-driven academic environment.

To sustain and enhance its academic and infrastructural ecosystem, the college has diversified its financial resources. Key funding sources include admission fees, ICSSR and NCW seminar grants, state government allocations, and revenue from the canteen, gymkhana, self-financing courses, and sale proceeds. Additional income is generated from corpus fund interest, KKHSOU and IDOL programs, alumni donations, stakeholder contributions, and PMKVY courses.

The college ensures optimal utilization of resources with a focus on staff salaries for non-sanctioned positions, infrastructural development, and maintenance of academic and physical facilities. Funds are also allocated for workshops, seminars, cultural events, and other institutional activities. Every financial resource is managed with precision and accountability, reinforcing the college's commitment to sustainable growth and academic excellence.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738865645.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Dr. B.K.B. College plays a pivotal role in institutionalizing quality assurance strategies, fostering a culture of continuous improvement, and ensuring academic excellence and administrative efficiency.

IQAC enhances teaching and learning through faculty development

programs, workshops, and seminars. It has established a robust feedback mechanism to gather input from students, faculty, and stakeholders. The cell spearheads accreditation processes, ensuring compliance with NAAC, NIRF, and other quality benchmarks, fostering transparency and accountability.

To promote research and innovation, IQAC encourages faculty and students to engage in research, organize seminars, and publish scholarly work. It actively supports student welfare through career counseling, mental health initiatives, and co-curricular activities for holistic development. Regular reviews and monitoring of academic and administrative processes help identify areas for improvement, ensuring institutional goals are met.

IQAC also publishes Khabarnama, the college's annual newsletter, documenting key initiatives and achievements. Additionally, it conducts the Student Satisfaction Survey (SSS) in alignment with NAAC standards to assess student perceptions of the academic environment. Through these initiatives, IQAC remains instrumental in maintaining high educational standards and fostering an environment of excellence at Dr. B.K.B. College.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738864956.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Dr. B.K.B. College systematically reviews its teaching-learning processes, operational structures, and learning outcomes through the Internal Quality Assurance Cell (IQAC). Conducted at regular intervals, this review ensures that academic and administrative functions meet quality standards and align with evolving educational norms.

IQAC plays a crucial role in assessing and enhancing teaching methodologies and institutional frameworks. By gathering feedback from students, faculty, and stakeholders, the college identifies strengths and areas for improvement, enabling data-driven enhancements in curricula, pedagogy, infrastructure, and student

support services.

Post-accreditation, the college has significantly advanced its academic and infrastructural initiatives through strategic planning. Key developments include curriculum-extension programs, infrastructure expansion, integration of digital facilities, and the introduction of three short-term skill development programs under PMKVY. A structured mechanism—comprising an academic calendar, class schedules, departmental initiatives, resource availability, and periodic assessments—ensures optimal student benefit.

Institutional reforms facilitated by IQAC include:

- Integration of ICT Tools: Strengthening the use of ICT in classrooms to enhance engagement and interactivity.
- Collaborations & Linkages: Establishing partnerships for faculty and student exchange, field trips, job training, and research.
- Skill Development: Introducing new programs to enhance employability.

These initiatives underscore the college's commitment to fostering a dynamic, technology-driven, and collaborative learning environment.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738864134.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bkbcollege.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity acknowledges the distinct needs of individuals across the gender spectrum and seeks to address these through an intersectional approach, thereby mitigating the systemic disparities between the male-female binary. To foster gender equity, the institution has implemented various initiatives.

Curricular Integration: The academic framework includes courses and projects that engage with gender issues and women's empowerment, such as:

- A dedicated paper on Women's Writing
- Research projects and fieldwork focusing on gender-related themes

Representation in Institutional Committees: Women faculty and students actively participate in decision-making and grievance redressal mechanisms, ensuring inclusivity in governance. Their representation extends to:

- The Governing Body
- The Internal Quality Assurance Cell (IQAC)
- The Academic Committee
- Committees addressing sexual harassment, ragging, and grievance redressal

Infrastructural Support: The college continually enhances its campus facilities to ensure a gender-sensitive environment, offering:

- **Separate common rooms and restrooms for boys and girls**
- **A girls' hostel**
- **Sanitary vending and incinerator machines**
- **CCTV surveillance**
- **A gymnasium**
- **Self-defense training for female students**

Committees and Outreach: Various committees organize seminars, counseling sessions, and awareness programs to promote gender sensitivity, while extension activities further reinforce the institution's commitment to gender equity.

File Description	Documents
Annual gender sensitization action plan	https://www.bkbcollege.in/upload/naac_inspection/1739007683.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bkbcollege.in/upload/naac_inspection/1739007761.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dr. B.K.B. College prioritizes environmental sustainability and implements comprehensive waste management practices to minimize its ecological footprint.

Solid Waste Management: Waste segregation is conducted at the

source, ensuring effective disposal of degradable and non-degradable materials. Approximately 25 large bins are strategically placed across Campus-1 and Campus-2 for systematic waste collection. Degradable waste is transferred daily by designated cleaning personnel to an on-campus vermin composting unit, where it undergoes decomposition. The resultant organic matter is then utilized as nutrient-rich manure for the college's gardens. Non-degradable waste, on the other hand, is disposed of in a designated burning pit within the campus premises.

Liquid Waste Disposal: The institution has an efficient drainage system that channels liquid waste generated from the canteen, hostel, and lavatories into designated soak pits.

E-Waste Management: Non-functional electronic equipment, including computer peripherals, printers, and scientific instruments, is systematically stored in a designated facility. Other electrical items, such as fans, lighting fixtures, water pumps, and defunct aqua guards, are housed separately. Reusable components undergo periodic repair and reintegration into the system, while irreparable e-waste is auctioned following the prescribed institutional protocols.

Through these well-structured waste management initiatives, theCollege remains committed to fostering a sustainable and environmentally responsible campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.bkbcollege.in/upload/naac_inspection/1739009285.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　　**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities　　　**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment　　　**A. Any 4 or all of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Situated in a richly diverse, multi-ethnic landscape and founded through the resolute efforts of the people of Greater Puranigudam, Dr. B.K.B. College is deeply committed to fostering the values of tolerance, inclusivity, and harmony among its students. The institution takespride in the cultural, linguistic, and religious diversity of its student body, ensuring that this plurality becomes a source of unity.

Academic Integration: The curriculum is designed to instill principles of harmony and mutual respect, equipping students with the knowledge to appreciate and uphold the ideals of inclusivity.

Uniformity and Equality: The College enforces a standardized dress code to promote unity, discipline, and a sense of equality among students.

Institutional Identity: The BKBIAN and Mentor-Mentee groups cultivate a strong collective identity, fostering a sense of belonging that transcends cultural -religious differences.

Ethical Framework: A comprehensive handbook on the code of conduct ensures a culture of respect, cooperation, and peaceful.

NSS and NCC Initiatives: The NSS unit emphasizes character development, while the NCCnurtures discipline, secular values, and selfless service.

Commemorations and Cultural Engagements: The College actively celebrates significant national, religious, and cultural events, organizing extension activities that reinforce its unwavering commitment to fostering tolerance, unity, and social cohesion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Dr. B.K.B. College is committed to fostering constitutional values, rights, and responsibilities through a holistic blend of academic and extracurricular initiatives. The curriculum integrates democratic ideals, social justice, and environmental responsibility, offering courses such as Environmental Economics (Economics Honours), Human Rights Education and Women & Society (Education Honours/Regular), Women's Writing and Life Writing (English Honours), and Constitutional Governance and Public Policy (Political Science Honours/Regular).

To reinforce civic consciousness, the college observes national and constitutional days, fostering patriotism and democratic engagement. A comprehensive institutional code of conduct prescribes ethical guidelines, ensuring discipline, mutual respect, and responsible behavior among students, faculty, and stakeholders.

Practical democratic engagement is encouraged through annual Student Union Elections, providing students with firsthand experience in electoral processes. Various committees and cells conduct programs to promote constitutional awareness and civic

responsibility, including Swachh Bharat Abhiyan (Clean India Mission), Viksit Bharat @2047 (Vision for a Developed India), voter awareness campaigns, and National Unity Day celebrations.

Through these structured initiatives, Dr. B.K.B. College remains steadfast in its mission to nurture socially responsible, constitutionally aware individuals. By fostering ethical citizenship and democratic participation, the institution empowers students to contribute meaningfully to a just, inclusive, and progressive society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Dr. B.K.B. College, Puranigudam, actively organizes various national and international commemorative days, events, and festivals to foster holistic education and community engagement during the 2023-2024 session.

Prominent events include the National Youth Day on January 26, International Yoga Day on June 21, and Independence Day on August 15. The college also celebrated Rabha Divas on June 26 and Charta Divas on March 31, honoring cultural heritage. Women's empowerment events like International Women's Day on March 9 and the National Women's Day celebration on February 13 were key highlights. The college also celebarted National Voters' day and Voter Awareness campaign.

To enhance environmental consciousness, World Environment Day was observed on June 5. Special tributes were paid to Dr. Bhupen Hazarika on his birth and death anniversaries. Celebrations like Republic Day on January 26 and National Unity Day on October 31 instilled patriotic values. The college also hosted a G20 Mega Celebration on September 29, aligning with global themes.The college also hosted Pre-Bihu and Pre-Eid celebration namedMejangkari, an exhibition and sale event, in April 2024.

These events, combining cultural, social, and environmental aspects, reflect the institution's dedication to nurturing well-rounded individuals and promoting social responsibility among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices of Dr. B.K.B. College, Puranigudamfor the Session 2023-2024

Dr. B.K.B. College, Puranigudam, has always strived to provide its students with a holistic education that goes beyond traditional academic learning. The session 2023-2024 saw the introduction of two key initiatives aimed at empowering students with practical skills and promoting their entrepreneurial spirit.

Best Practice 1: Skill-Based Courses Under PMKVY In line with the government's vision to enhance employability and promote skill development, Dr. B.K.B. College introduced three new skill-based courses under the Pradhan Mantri Kaushal Vikas Yojana (PMKVY) during the 2023-2024 session.These courses (Web Developer, Gym Assistant and Yoga Instructor)are designed to equip students with specialized skills that can help them find gainful employment or pursue entrepreneurial ventures.

Best Practice 2: Exhibition Cum Sale Event "Mejangkari" In an effort to encourage entrepreneurship and creativity, Dr. B.K.B. College started the "Mejangkari" event in the 2023-2024 session. The event serves as a platform for students to showcase and sell their homemade products.These products, which range from handmade crafts, artwork, and fashion accessories to food items, reflect the creativity and skills students have developed in various fields.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. B.K.B. College, Puranigudam, has long been dedicated to the development of its neighbouring rural community. Over the past decade, the college has actively been working to uplift the neighbouring areasthrough educational and social initiatives. In the academic session 2023-24, the college took a significant step by introducing skill-based courses on Web development, Gym Assistant, and Yoga Instructor under PMKVY apart from the existing vocational Programs- B.Voc Information Technology and B.Voc Physical Education.

These courses are designed to equip participants with practical, job-oriented skills, making them better prepared for employment or self-reliance. A distinctive aspect of this initiative is its inclusivity—it goes beyond the college campus to involve the youth from the surrounding community. This ensures that the benefits of education and skill development reach a broader section of society, fostering a sense of shared growth and progress.

By focusing on contemporary skills, Dr. B.K.B. College has reaffirmed its commitment to bridging the gap between rural potential and modern opportunities. This initiative not only enhances the employability of the participants but also strengthens the college's role as a hub for community empowerment and regional transformation.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dr. B.K.B. Collegehas been imparting higher education in UG level to the cross section of learners through a syllabus designed by the parent university and a curriculum extension interface at our own initiative. Dr. B.K.B College ensures effective curriculum delivery through a well chalked out mechanism that includes the following: The Academic Committee modifies the Academic Calendar provided by the parent university by incorporating theactivities, the daily class routine, ensures optimum use of classroom and other physical facilities, commencement and maintenance of class, distribution of syllabus, teaching plan and completion of syllabus, necessity of extra and remedial class, field trips and excursion, sessional and re-sessional examinations and results, final examination,etc. The committee takes progress report from the Departments and provides prescription for betterment. The vice-principal acts as the convener of the committee and monitor of the classes held.As far as methodologies are concerned stress has always been on use of ICT, PPTs, blended and flipped class, audio-visual aids, e-resources, group discussion, assignment, demonstration and laboratory practical, seminar, field trip and excursion, and project etc. Prospectus, Academic Calendar, Khobornama, Notice boardsCollege website, Code of Conduct, etc. connecting all concerned into one platform for effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1739003600.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dr. B.K.B. College follows the syllabi and academic calendar designed by the parent university and aims at achieving its

goals designing a curriculum-extension interface at its own initiative. Before commencement of the Odd Semesters every year the Academic Calendar prescribed by the Parent University is modified by Academic Committee with the help of IQAC and HoDs providing information toactivities planned with a view to achieving the desired goals of the institution and outcomesof the courses.The academic calendar is circulated in printed form as a part of the college prospectus so that it can be accessible to each student admitted and is also made available in the College Website. CIE in terms of MajorTest,class test, group discussion, seminar and presentation, Assignments submission, Field Study, Sessional exanimation, Re-sessional examination, End Semester Examination, Practicalviva are conducted adhering to the tentativedates as referred to in the Academic Calendar. However, the dates finally fixed for any programme are communicated to students capitalizing the means available. The Sessional Examination Committee conducts the sessional examination as scheduled by the Academic Committee. The Departments set the question papers, evaluate and scrutinize the answer scripts and declare the results within a week.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1739003765.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

121

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

121

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dr. B.K.B. College imparts higher education to enhance students' cognitive, affective, and psycho-motor abilities while fostering human values, professional ethics, and socio-cultural identity. The Handbook on Code of Conduct ensures professional ethics among stakeholders. Gender issues are addressed through BA courses in English, History, Education, Assamese, and Sociology, along with extension activities on Women's Day and related topics. Institutional initiatives like the Anti-ragging and Sexual Harassment Committee, Women Forum, and Women's Aid promote gender equality. Human values are integrated into BA Political Science and Sociology courses, covering Human Rights and Ethics, supported by extension activities that instill social responsibility. Environmental sustainability is emphasized through the compulsory Environmental Studies paper, addressing ecological concerns, while Environmental Economics in BA Economics examines environmental policies and damage assessment. Geography, Education, and Political Science courses also focus on sustainability. Institutional initiatives include Green and Energy Audits, a Tobacco-Free Campus, and a Plastic-Free Zone. Extension activities mark Environment Day and related events to enhance awareness. The college ensures equal development and a national sense of belonging while promoting ethical responsibility, gender equity, and environmental consciousness through academic and institutional efforts.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

549

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bkbcollege.in/feedback_report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1555

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

719

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To achieve effective learning outcomes, the institution employs diverse assessment methods, including major tests, class tests, classroom interactions, home assignments, sessional examinations, and post-lesson reviews. Based on evaluations, tailored strategies are implemented to support students who face challenges and to enrich advanced learners.

For students requiring additional support, remedial classes and resessional examinations provide extra practice, while emotional and academic support, including counseling and morale-boosting initiatives, nurture confidence. Simplified reading materials and bilingual instruction, with explanations in local languages, address diverse learning needs. Access to departmental libraries and mentor-mentee meetings ensures personalized guidance. Parents are regularly updated on academic progress and involved in support efforts. Participation in activities fosters social skills, and multimedia resources like PowerPoint presentations and audio/video classes enhance comprehension.

For advanced learners, extra classes and specialized teaching materials offer enrichment opportunities. Digital resources, including NLIST, journals, and library references, strengthen research skills. Engagement in seminars, webinars, and workshops facilitates intellectual growth, while social initiatives and career counseling encourage holistic development. Recognition through awards and competitions motivates students, and training for competitive exams prepares them for future challenges.

These strategies ensure comprehensive support for all students, enabling them to achieve academic success while addressing their unique learning needs.

File Description	Documents
Link for additional Information	https://www.bkbcollege.in/upload/naac_inspection/1738692160.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1424	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dr. B.K.B. College adopts a student-centric approach to teaching, emphasizing experiential, participative, and problem-solving methodologies to enrich learning experiences. This approach ensures the holistic development of students, fostering their cognitive, affective, and psychomotor skills. By transitioning students from passive to active participants, this methodology enhances confidence and nurtures analytical and creative thinking.

Faculty members employ diverse methods to make learning interactive and engaging. These include the use of ICT tools, PowerPoint presentations, audio-visual classes, and hands-on learning through practical sessions in laboratories like GIS, Sattriya, Psychology, and Computer Science. Activities such as group discussions, departmental seminars, field trips, project reports, and assignments further promote participative learning.

Specialized programs like certificate and diploma courses in yoga, gym assistant, web developer, computer applications, and

Sattriya, along with vocational courses in IT and physical education, provide experiential learning opportunities. Students participate actively in literary events, cultural programs, and national celebrations like Independence Day and World Environment Day, fostering teamwork and social responsibility.

Problem-solving skills are enhanced through committee involvement, extension activities, statistical data analysis courses, and training for different life skills. Interactive sessions, webinars, seminars, faculty exchange programs, and institutional YouTube channels, help desk during the time of admission and examination form fill up further enrich the learning environment.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738692336.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Since the academic year 2018-19, Dr. B.K.B. College has prioritized the integration of ICT tools to create an engaging, interactive, and learner-centered classroom environment. While ICT serves as a facilitator, the true essence of effective education lies in the expertise and pedagogical knowledge of teachers. Faculty members play a pivotal role as facilitators, guiding students to utilize technology responsibly and creatively for learning, exploration, analysis, and presentation.

The college boasts nine classrooms equipped with smart boards, projectors, mini sound modifiers, and other digital tools. Facilities include laptops for each department, a GIS laboratory, a computer lab, video conferencing equipment, digital repositories, and access to e-resources through subscriptions like NLIST.

To enhance faculty proficiency, a Faculty Development Program (FDP) was organized in November 2018, with continuous workshops and training sessions conducted thereafter. During lockdowns,

the college ensured uninterrupted learning by seamlessly transitioning to online platforms, leveraging ICT tools for classes and e-resource utilization.

Departments also utilize social media and web platforms, such as WhatsApp and departmental websites, for sharing materials, assignments, and updates. Online events, including webinars, mentor-mentee meetings, and alumni interactions, further enrich the academic environment. SSS and Feedbacks are received through college portal and analyzed by using different software like Excel and SPSS. PTM, Mentor-Mentee Meet, Alumni Meet are also conducted on line with good response

Dr. B.K.B. College's integration of ICT has transformed education, enabling innovative teaching methods and enhanced learning outcomes.

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File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.bkbcollege.in/upload/naac_inspection/1738692527.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

309

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Dr. B.K.B. College upholds transparency and effectiveness in its internal assessment policy, ensuring a fair and comprehensive evaluation of students. The policy includes three key components: assignments and related tasks, attendance, and sessional examinations, aligning with the evaluation guidelines of Gauhati University.

Assignments and Other Tasks: Heads of Departments (HoDs) assign projects, seminars, group discussions, fieldwork, and co-curricular activities, with details shared through classroom interactions, notice boards, and WhatsApp groups. These tasks contribute 30% of the internal assessment marks based on student performance.

Attendance: HoDs communicate the attendance policy in class, with marks calculated at the semester's end, constituting 20% of the total internal assessment.

Sessional Examinations: The Academic Committee schedules sessional exams as per the academic calendar. An internal examination committee, led by Assistant Officers-in-Charge (AOCs), oversees the process. HoDs prepare question papers, while AOCs handle logistics, invigilation duties, and answer script management. Evaluated scripts are reviewed by HoDs, with results declared within a week via notice boards, WhatsApp, and the college website.

Students with valid reasons can apply for re-sessional exams. Answer scripts are shown to students for feedback, promoting continuous improvement. Final results are submitted to Gauhati University, ensuring a transparent and rigorous assessment process.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1715495551.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Dr. B.K.B. College's internal assessment system ensures

transparency, fairness, and efficiency, aligning with the parent university's guidelines. It comprises three key components: assignments and related tasks, attendance, and sessional examinations. The college maintains a flexible and student-centric grievance redressal process to address genuine concerns.

Communication of Assessment Details: Students are informed about assessment components through classroom interactions, notice boards, WhatsApp groups, and the college website.

Grievances Related to Assignments and Activities: Concerns regarding marks for assignments, seminars, or co-curricular activities are addressed by HoDsin consultation with faculty. Students dissatisfied with their marks can resubmit or improve their work for reassessment.

Attendance-Related Concerns: Attendance issues are reviewed by HoDs, considering valid reasons for low attendance. Special cases are forwarded to the college authority.

Sessional Examinations and Answer Script Review: The Sessional Examination Committee oversees exams. Departments handle evaluation, and results are declared within a week. Students can review answer scripts and report discrepancies.

Re-Sessional Examinations: Students can apply for re-sessional exams for valid reasons, with HoDs ensuring timely conduct and result declaration.

Final Result Submission and Corrections: Results are submitted to Gauhati University. Any errors in university marksheets are promptly rectified.

This structured process upholds fairness, transparency, and academic integrity.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1715495585.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Dr. B.K.B. College, both teachers and students are well-informed about the Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) of the academic programmes offered, ensuring clarity and alignment with academic goals.

Programme Outcomes (POs): Broad statements outlining the professional accomplishments and overarching goals students are expected to achieve upon completing a programme.

Programme Specific Outcomes (PSOs): Detailed competencies and skills tailored to specific programmes, addressing unique objectives at a granular level.

Course Outcomes (COs): Clear statements highlighting the core knowledge, skills, and abilities students should acquire through individual courses.

Dissemination and Awareness Measures:

- Deliberation and Finalization: The Academic Committee reviews, refines, and finalizes POs, PSOs, and COs. Heads of Departments (HoDs) discuss strategies with faculty for effective implementation.
- Orientation and Communication: At the start of each semester, the Vice Principal and IQAC Coordinator conduct orientation sessions to introduce POs, PSOs, and COs. Faculty members reinforce COs in classrooms.
- Multi-Platform Dissemination: Outcomes are displayed on the college website, departmental notice boards, WhatsApp groups, and visible departmental locations for easy reference.
- Stakeholder Engagement: Outcomes are discussed in Parent-Teacher Meetings, Mentor-Mentee interactions, and Alumni Meets, fostering a shared understanding.

This structured approach ensures the effective integration of POs, PSOs, and COs, enriching the academic experience.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	<u>https://www.bkbcollege.in/upload/naac_inspection/1715495695.pdf</u>
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dr. B.K.B. College has adopted the CBCS and FYUGPNEP curriculums, as approved by its parent university, designed on a Learning Outcome-based Curriculum Framework. The institution employs advanced methodologies such as Bloom's Taxonomy, direct and indirect assessment techniques, and preparatory, formative, and summative evaluations to measure the attainment of POs, PSOsand COs.

Mechanisms and Strategies

- Defined Evaluation Framework: The college follows a comprehensive evaluation mechanism prescribed by the parent university, incorporating both internal andend-semester evaluations.
- Three-Tier Evaluation Process: The process includes preparatory, formative, and summative evaluations, ensuring holistic learning outcomes.
- Direct Assessment: Methods includesessional tests, assignments, field studies, and seminar presentations to evaluate knowledge and skills.
- Indirect Assessment: Feedback is gathered through SSS, tracking student progress, and analyzing employability data.
- Bloom's Taxonomy Integration: Internal assessments are designed based on Bloom's cognitive domains to evaluate different learning levels. Higher-order thinking skills are developed through assignments, group discussions, and seminars.
- Psychomotor Domain Assessment: Practical courses focus on hands-on learning, assessed through Bloom's psychomotor domain.
- Result Analysis: Systematic result analysis measures the

attainment of POs, PSOs, and COs, identifying areas for improvement.

This multidimensional approach ensures rigorous evaluation, aligning with academic goals and enhancing student learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.bkbcollege.in/upload/naac_inspection/1738694694.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

231

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.bkbcollege.in/final_result.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bkbcollege.in/sss.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As a part of Curriculum-Extension Interface, Dr. B.K.B. College organizes a good number of extension activities in the

neighbourhood community with a view to sensitizing students to social issues, developing their human values and a sense of belongingness with others.

1. Environmental Awareness and Actions

  - Cleaning drive at Kolong River (8th June 2023) by NCC Unit & Department of Education.
  - Tree plantation programme (17th September 2023) by NCC Unit & Eco Club.

2. Social Welfare and Community Support

  - Blood donation camp at Nowgong College (15th June 2023) by 8 Assam BN NCC, Nagaon, and various college NCC Units.
  - Interactive Session with HS First and Second Year Students of Chapanala Higher Secondary School (30th November 2023)by the Department of Political Science.

3. Celebratory and National Observances

  - G20 Celebration at Nowgong College (10th September 2023) by various NCC Units, including Dr. B.K.B. College.
  - Children's Day (14th November 2023) by the NSS Unit and Women Cell.
  - National Women's Day (13th February 2024) by 8th Assam BN NCC Nagaon in collaboration with NCC Units from multiple colleges.

4. Health and Wellness Activities

  - Swachh Bharat Abhiyan (2nd March 2024) by the NSS Unit.
  - International Yoga Day (21st June 2024) by the NSS Unit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

527

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dr. B.K.B. College is committed to providing high-quality education despite challenges related to limited infrastructure. The institution optimizes its resources to enhance teaching, learning, and curriculum activities. The college has 22 classrooms, 11 of which are equipped with advanced ICT tools for interactive learning. A seminar and conference room facilitates academic events, while four specialized laboratories support studies in GIS, Computer Science, Instrumentation (Education & Psychology), and Performing Arts. The partially Wi-Fi-enabled campus houses 72 computers for academic and administrative purposes, with each department having a laptop and a departmental library.

The centrally located, partially automated library holds 17,256 books, 8 journals, 10 magazines, and 15 newspapers. It features two servers, four computer clients, D-Space software, and barcode readers. Students and faculty have access to e-resources via N-list, E-Shodhsindhu, e-books, and e-journals. The college also offers a modern 200-seat auditorium for academic and cultural programs.

Additional facilities include a women's hostel, canteen, common rooms, gymnasium, yoga center, sports amenities, and the Bapuji Playground nearby. Solar-powered lighting, CCTV, biometric systems, and ramps ensure safety and accessibility, fostering holistic student growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bkbcollege.in/upload/naac_inspection/1658410761.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dr. B.K.B. College, Puranigudam, despite limited indoor and outdoor facilities, ensures holistic student development through diverse sports and cultural activities.

Sports Facilities: The college utilizes the nearby Bapuji

Library Playground under a formal MoU for outdoor sports, including basketball, supported by an on-campus basketball court. It is well-equipped with necessary sports gear for both outdoor and indoor games, organized within the campus.

Gymnasium: The college hosts a well-maintained, fully-equipped gymnasium accessible to students, faculty, and the local community at affordable rates. Supervised by a certified instructor, the Teacher-in-Charge, and the Students' Union Secretary, the gym promotes physical fitness and wellness. Additionally, students enrolled in the Gym Assistant programme under PMKVY use equipment at DJ Fitness Center, Puranigudam.

Yoga Centre: The Yoga and Meditation Centre focuses on mental and physical well-being, offering a certificate course in Yoga for Health and a Yoga Instructor programme under PMKVY, fostering stress management and mindfulness.

Cultural Activities: The college promotes creativity through cultural events in its 200-seat auditorium and two open stages. These activities enhance artistic skills, confidence, communication, and teamwork, supporting personal and mental growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bkbcollege.in/upload/naac_inspection/1658411262.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bkbcollege.in/facilities2.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.11

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of Dr. B.K.B. College, established in 1967, has been a vital academic resource, continually evolving to meet users' needs. It houses a comprehensive collection of textbooks, reference books, journals, magazines, and newspapers. Operating on an open access system, it ensures convenient resource availability for students and faculty.

The library offers essential services, including Circulation, Reprography, OPAC, Reference Services, and a Book Bank for economically disadvantaged students. Annual orientation programs introduce new students to its facilities. Security measures include CCTV surveillance and a barcode system for efficient book management.

Embracing technology, the library developed an institutional repository using 'DSpace' and provides e-journals and e-books via the NLIST program since 2011. In 2019, most users registered for the National Digital Library of India (NDLI), and in 2021, the college joined the NDLI Club, expanding e-resource access.

Library automation began in 2010 with SOUL 1.0, upgraded to SOUL 2.0 in 2012, and recently to SOUL 3.0. Key modules like Circulation, Cataloguing, OPAC, and Administration are fully automated, while Acquisition and Serial Control are under development, reflecting the library's commitment to modernization.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://bkbcollege.in/upload/naac_inspection/1658413315.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.03

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Dr. B.K.B. College has continually advanced its IT infrastructure to align with the evolving demands of academic and administrative excellence. Under the visionary leadership of the Internal Quality Assurance Cell (IQAC), the institution has achieved significant digital transformation.

A key milestone in this journey is the comprehensive redesign and sustained maintenance of the institutional portal, ensuring enhanced accessibility and functionality. The introduction of an online admission portal in 2019 revolutionized the enrollment process, streamlining operations for greater efficiency. The college website has also undergone substantial upgrades, integrating features that enrich online education and student engagement. These include Live Discussions, Online Classes, Class Notes, Teaching-Learning Materials (TLM), Mentor-Mentee interactions, and a Grievance Redressal mechanism. Additionally, an online leave application system has improved administrative efficiency.

In library automation, the Central Library, partially automated with SOUL 2.0, has recently transitioned to SOUL 3.0,

optimizing resource management. The campus is equipped with robust Wi-Fi and LAN connectivity, ensuring seamless internet access. State-of-the-art smart classrooms with advanced ICT tools foster interactive learning experiences. Moreover, a biometric attendance system has been implemented to enhance staff accountability and administrative oversight. These strategic advancements underscore the college's commitment to a technology-driven academic ecosystem.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bkbcollege.in/upload/naac_inspection_/1658412544.pdf

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.6

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established comprehensive systems and protocols to ensure the effective maintenance and optimal utilization of its physical, academic, and support facilities, facilitating seamless institutional operations. These mechanisms are overseen by specialized committees, each entrusted with distinct responsibilities.

The Academic Committee formulates the Academic Perspective Plan for each session, reflected in the Academic Calendar, and ensures the uninterrupted execution of academic activities. The Construction Committee supervises infrastructure development and renovation, ensuring strict adherence to regulatory standards. The Purchase Committee manages the procurement of institutional resources with transparency and efficiency, adhering to prescribed protocols.

The Assets Maintenance Committee oversees the upkeep and utilization of campus infrastructure, enforcing the Asset Maintenance Policy to define responsibilities for both staff and students. The Code of Conduct Monitoring Cell upholds ethical integrity, fostering an academic environment rooted in professionalism and accountability. The RUSA Monitoring Cell ensures that projects funded under the RUSAcomply with stipulated guidelines.

Laboratories are maintained under the supervision of HoDsand faculty, with regular computer upgrades facilitated through third-party assistance. The Purchase Committee coordinates with departments to procure essential laboratory equipment. The Central Library, managed by a dedicated team under the

librarian, ensures efficient resource accessibility, collectively fostering institutional excellence.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://bkbcollege.in/upload/naac_inspection/1658412937.pdf</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	<u>https://www.bkbcollege.in/skill.php</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

204

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

204

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`1`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`10`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Dr. B.K.B. College facilitates students' representation and engagement in administrative, co-curricular, and extra-curricular activities of the institution.

THE STUDENTS' UNION: The College has a Students' Union democratically elected to represent the student fraternity of the institution.

STUDENTS IN VARIOUS COMMITTEES: 1. Code of Conduct Monitoring Committee 2. Academic Committee 3. Internal Quality Assurance Cell 4. Anti Sexual Harassment Committee 5. Anti-Ragging Committee 6. Grievance Redressal Cell 7. Yoga Cell 8. Eco Club 9. Career Guidance and Placement Cell 10. Dr. B.K.B. Study Centre 11. Hostel Committee 12. Canteen and Cafeteria Cell, etc.

ACTIVITIES OF STUDENTS' UNION: The Students' Union represents and addresses students' views and grievances, take appropriate measures addressing various issues of the students keeping in touch with the authority under supervision of teachers' in-charge. The Union Body is a part of all scholastic and non-scholastic activities organised within and outside the college campus. The union basically organizes the following events:

- College Freshers' Social
- Annual College Week
- Publication of College Magazine and Wall Magazines

PARTICIPATION IN COMPETITIONS:

- Participation in intra-college competitions
- Participation in Local/National/International Competition

INVOLVEMENT IN EXTENSION ACTIVITIES:

- Extension Activities within the College Campus
- Extension Activities outside the College Campus or Outreach Programmes

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/student_activities.php
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr. B.K.B. College has a formal Alumni Association which was formed for the first time on the 14th of December, 2003. The Alumni association was formed with the objectives of strengthening and building relationships with alumni, improving member connections and serving as a conduit between alumni and their Alma Mater and to assist the Alma in achieving academic excellence by providing various forms of support, such as equipment, infrastructure, and other resources as needed, for the institute's upliftment. The Alumni Association of Dr.B.K.B. College has also been registered under the "Societies Registration Act, XXI of 1860" on the 7th of December 2010. Since its inception, the Alumni Association has been working for the upliftment of the college by offering financial and

other support services to the institution. 1. Alumni Meets centrally and departmentally organized. 2. Scholastic/Non-scholastic Events are organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of Dr. B.K.B. College:

To offer undergraduate education to a wide range of students, particularly those from socio-economically disadvantaged backgrounds, at an affordable price. This will be facilitated through a curriculum created by the parent university, alongside our own initiative to extend and enrich the academic program.

Mission of Dr. B.K.B. College:

- To generate knowledge and develop cognitive abilities through well planned curriculum, co-curricular and extra-curricular activities, innovations in teaching learning environment and evaluation procedure.
- To inculcate values and preserve socio-cultural identities, ensure equal development and to foster a sense of belongingness to the Nation.
- To create the academic environment for promotion of scholastic and non-scholastic activities.
- To promote the values of self-sustenance and self-reliance by introducing career-oriented programmes,

- vocational and cultural workshopsetc. aiming at minimizing the burden of bookish knowledge.
  - To realize social needs and arouse awareness among the students regarding emerging new realities, environmental and other challenges.

The governance of Dr. B.K.B. College is transparent, decentralizedand student-centered. It refers to the system through which the institution's various components are managedand maintained, ensuring that stakeholders are motivated to contributeeither collectively or individually toward the institution's holistic growth, all while aligning with its Vision and Mission.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738866620.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Dr. B.K.B. College follows a decentralized and participatory management approach, engaging multiple stakeholders in decision-making and implementation. The Governing Body, as the highest authority, and the Principal cum Secretary provide leadership, while various committees ensure inclusive participation at different levels.

A key example of this approach is the Admission Committee, which reflects decentralization and collective management. The committee includes the Principal as President, the Vice-Principal as Convener, and the IQAC Coordinator as Coordinator. Other members include representatives from teaching and non-teaching staff, SC/ST/OBC/Minority communities, NCC, NSS, and the Students' Union. Additionally, all teaching and non-teaching staff participate on admission days, ensuring a smooth process.

IQAC plays a role in preparing Khabarnama, the college newsletter, distributed to newly admitted students, while the Academic Committee designs the Prospectus and Academic Calendar. The Admission Committee formulates the admission

schedule and delegates responsibilities at various stages, ensuring compliance with State Government regulations.

This structured yet inclusive approach fosters collaboration, transparency, and accountability. By engaging multiple stakeholders, Dr. B.K.B. College ensures a smooth admission process and reinforces its commitment to democratic governance and academic excellence.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738867262.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Dr. B.K.B. College has been actively enhancing its activities post-accreditation through a well-structured Strategic/Perspective Plan. This plan focuses on long-term objectives such as departmental expansion, fund mobilization, infrastructure development, digital facility enhancement, library upgrades, and extension activities. Additionally, the college formulates an annual Perspective Plan (Finance), outlining budgetary allocations and income sources. An Academic Calendar is also strictly followed for systematic academic planning.

One successfully implemented activity is the 'Computer for Computer Rooms' project under the RUSA Infrastructure Grant. This initiative facilitated the computer lab for Certificate and Diploma courses in Computer Applications, B.Voc in IT, and other scholastic purposes. Another notable project is the construction of an open stage, designed to create a flexible performance space.

The implementation process includes several key steps: drafting a Perspective Plan, advertising in newspapers, conducting Technical and Financial Bid evaluations, issuing work orders, procuring materials, and ensuring GST-compliant invoicing. Funds are released through PFMS in installments, with inspections ensuring compliance with work orders. Finally, the project is completed with a Utilization Certificate submitted

to RUSA, marking successful execution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738948718.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Dr. B.K.B. College follows a dual-tier governance system, comprising administrative and academic sectors. The Governing Body, headed by a President, serves as the highest policy-making authority, with the Principal acting as its Secretary and holding the final say in academic matters. A structured hierarchy ensures clarity in duties, responsibilities, and authority at all levels.

The Principal is supported by the Vice Principal, Heads of Departments (HoDs), the Internal Quality Assurance Cell (IQAC), and various internal committees. The administrative setup is led by the Principal, followed by the Vice Principal and HoDs. Within each department, HoDs oversee Associate Professors and Assistant Professors. The library functions under a librarian, supported by library assistants and bearers.

Internal committees play a crucial role in managing various institutional responsibilities. Each committee is led by a Convener or Coordinator, usually a senior faculty member, with assistance from other faculty and, in some cases, student representatives.

Service rules adhere strictly to the regulations of competent authorities like UGC and DHE Assam for permanent staff regarding appointments, promotions, and leave policies. Guidelines for contractual staff are formulated by the college authority in alignment with institutional policies and official notifications.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738868010.pdf
Link to Organogram of the Institution webpage	https://bkbcollege.in/upload/naac_inspection/1658488405.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration of Dr. B.K.B. College is dedicated to implementing various welfare measures for both teaching and non-teaching staff. The facilities provided to all members of the college community reflect the administration's commitment to good governance, fostering an environment that encourages active participation and ensures a supportive, congenial atmosphere. This helps promote preparedness and engagement among all members. The following are some of the welfare provisions currently in place, which are periodically reviewed and updated as needed. The college offers various types of leave for employees, in accordance with the guidelines from higher authorities.

The college provides emergency first aid facilities to all

members of the college community, both teaching and non-teaching staff. The Corpus Fund is fully operational, offering financial assistance to non-sanctioned teachers and fourth-grade employees whenever the need arises. A group insurance system is in place for all permanent faculty members, in line with government guidelines and schemes. Financial assistance is also available for attending Faculty Development Programs (FDPs), workshops, seminars, and similar events. The Women's Aid program is active within the college to address issues and concerns related to female staff. Additionally, a gymnasium facility is available to all members of the college at subsidized rates.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738869894.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Dr. B.K.B. College has a robust performance appraisal system in place, which evaluates the teaching and non-teaching staff separately.

To appraise the performance of the teaching staff, the college formulates the following practices –

Academic Diary: The faculty members of all departments record their daily activities in the Academic Diary, and the HoDs, after reviewing the faculty activities, finalize the diaries on a daily basis.

Feedback System: The Feedback System of the college provides a clear picture about the performance of all faculties in various activities. Practically the feedbacks are collected from students on annual basis and they are confidentially communicated to the teachers through the concerned HoDs for taking remedial measures.

Appraisal Formats: For promotional matters of the faculties, the office of the college uses proper Performance Appraisal Formats as prescribed by Directorate of Higher Education, Assam following appropriate procedure.

To appraise the performance of the non-teaching staff, the college formulates the following practices–

Feedback System: The college has a process of collecting feedbacks from students as well as from faculties on office management. These feedbacks are collected annually on the grounds of performance of the office staff in different related matters and thereby appropriate measures are taken immediately.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738870177.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Dr. B.K.B. College conducts internal and external financial audits on a regular basis. The internal audit is carried out under the direction of the Governing Body of the institution, while the external audit is conducted under the supervision of

the Director of Audit, Government of Assam. The audit reports are submitted to the Governing Body for review, suggestions, and necessary approvals.

Internal Audit: The Governing Body grants approval to initiate the annual internal financial audit process at the end of each financial year. This approval is given when the proposal for the audit is presented by the Secretary. The Governing Body then appoints an experienced auditor for this purpose. The Office of the Principal, through its Accountant responsible for maintaining financial records, provides the appointed auditor with essential documents.The internal audit reports are subsequently uploaded on the college website for public access.

External Audit: The external audit is conducted by an auditor appointed by the Director of the Audit Cell, Government of Assam. This process is carried out with the support and cooperation of the college's accounts officials and the Principal. Upon completion, the external audit reports are also uploaded on the college website to ensure transparency and accountability.

File Description	Documents
Paste link for additional information	https://bkbcollege.in/reports.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Dr. B.K.B. College, through its Resource Mobilization Policy, has modernized its infrastructure and integrated advanced educational technologies to meet evolving challenges in higher education. Traditional teaching aids like blackboards and charts have been replaced with ICT-enabled classrooms, library automation, e-resources, and a blended learning approach, ensuring a technology-driven academic environment.

To sustain and enhance its academic and infrastructural ecosystem, the college has diversified its financial resources. Key funding sources include admission fees, ICSSR and NCW seminar grants, state government allocations, and revenue from the canteen, gymkhana, self-financing courses, and sale proceeds. Additional income is generated from corpus fund interest, KKHSOU and IDOL programs, alumni donations, stakeholder contributions, and PMKVY courses.

The college ensures optimal utilization of resources with a focus on staff salaries for non-sanctioned positions, infrastructural development, and maintenance of academic and physical facilities. Funds are also allocated for workshops, seminars, cultural events, and other institutional activities. Every financial resource is managed with precision and accountability, reinforcing the college's commitment to sustainable growth and academic excellence.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738865645.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Dr. B.K.B. College plays a pivotal role in institutionalizing quality assurance strategies, fostering a culture of continuous improvement, and ensuring academic excellence and administrative efficiency.

IQAC enhances teaching and learning through faculty development programs, workshops, and seminars. It has established a robust feedback mechanism to gather input from students, faculty, and stakeholders. The cell spearheads accreditation processes, ensuring compliance with NAAC, NIRF, and other quality benchmarks, fostering transparency and accountability.

To promote research and innovation, IQAC encourages faculty and students to engage in research, organize seminars, and publish scholarly work. It actively supports student welfare through career counseling, mental health initiatives, and co-curricular activities for holistic development. Regular reviews and monitoring of academic and administrative processes help identify areas for improvement, ensuring institutional goals are met.

IQAC also publishes Khabarnama, the college's annual newsletter, documenting key initiatives and achievements. Additionally, it conducts the Student Satisfaction Survey (SSS) in alignment with NAAC standards to assess student perceptions of the academic environment. Through these initiatives, IQAC remains instrumental in maintaining high educational standards and fostering an environment of excellence at Dr. B.K.B. College.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738864956.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

Dr. B.K.B. College systematically reviews its teaching-learning processes, operational structures, and learning outcomes through the Internal Quality Assurance Cell (IQAC). Conducted at regular intervals, this review ensures that academic and administrative functions meet quality standards and align with evolving educational norms.

IQAC plays a crucial role in assessing and enhancing teaching methodologies and institutional frameworks. By gathering feedback from students, faculty, and stakeholders, the college identifies strengths and areas for improvement, enabling data-driven enhancements in curricula, pedagogy, infrastructure, and student support services.

Post-accreditation, the college has significantly advanced its academic and infrastructural initiatives through strategic planning. Key developments include curriculum-extension programs, infrastructure expansion, integration of digital facilities, and the introduction of three short-term skill development programs under PMKVY. A structured mechanism—comprising an academic calendar, class schedules, departmental initiatives, resource availability, and periodic assessments—ensures optimal student benefit.

Institutional reforms facilitated by IQAC include:

- Integration of ICT Tools: Strengthening the use of ICT in classrooms to enhance engagement and interactivity.
- Collaborations & Linkages: Establishing partnerships for faculty and student exchange, field trips, job training, and research.
- Skill Development: Introducing new programs to enhance employability.

These initiatives underscore the college's commitment to fostering a dynamic, technology-driven, and collaborative learning environment.

File Description	Documents
Paste link for additional information	https://www.bkbcollege.in/upload/naac_inspection/1738864134.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://bkbcollege.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity acknowledges the distinct needs of individuals across the gender spectrum and seeks to address these through an intersectional approach, thereby mitigating the systemic disparities between the male-female binary. To foster gender equity, the institution has implemented various initiatives.

Curricular Integration: The academic framework includes courses and projects that engage with gender issues and women's

empowerment, such as:

- A dedicated paper on Women's Writing
- Research projects and fieldwork focusing on gender-related themes

Representation in Institutional Committees: Women faculty and students actively participate in decision-making and grievance redressal mechanisms, ensuring inclusivity in governance. Their representation extends to:

- The Governing Body
- The Internal Quality Assurance Cell (IQAC)
- The Academic Committee
- Committees addressing sexual harassment, ragging, and grievance redressal

Infrastructural Support: The college continually enhances its campus facilities to ensure a gender-sensitive environment, offering:

- Separate common rooms and restrooms for boys and girls
- A girls' hostel
- Sanitary vending and incinerator machines
- CCTV surveillance
- A gymnasium
- Self-defense training for female students

Committees and Outreach: Various committees organize seminars, counseling sessions, and awareness programs to promote gender sensitivity, while extension activities further reinforce the institution's commitment to gender equity.

File Description	Documents
Annual gender sensitization action plan	https://www.bkbcollege.in/upload/naac_inspection/1739007683.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bkbcollege.in/upload/naac_inspection/1739007761.pdf

7.1.2 - The Institution has facilities for	B. Any 3 of the above

alternate sources of energy and energy conservation measures Solar energy   Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dr. B.K.B. College prioritizes environmental sustainability and implements comprehensive waste management practices to minimize its ecological footprint.

Solid Waste Management: Waste segregation is conducted at the source, ensuring effective disposal of degradable and non-degradable materials. Approximately 25 large bins are strategically placed across Campus-1 and Campus-2 for systematic waste collection. Degradable waste is transferred daily by designated cleaning personnel to an on-campus vermin composting unit, where it undergoes decomposition. The resultant organic matter is then utilized as nutrient-rich manure for the college's gardens. Non-degradable waste, on the other hand, is disposed of in a designated burning pit within the campus premises.

Liquid Waste Disposal: The institution has an efficient drainage system that channels liquid waste generated from the canteen, hostel, and lavatories into designated soak pits.

E-Waste Management: Non-functional electronic equipment, including computer peripherals, printers, and scientific instruments, is systematically stored in a designated facility. Other electrical items, such as fans, lighting fixtures, water pumps, and defunct aqua guards, are housed separately. Reusable components undergo periodic repair and reintegration into the system, while irreparable e-waste is auctioned following the prescribed institutional protocols.

Through these well-structured waste management initiatives, theCollege remains committed to fostering a sustainable and environmentally responsible campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://www.bkbcollege.in/upload/naac_inspection/1739009285.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Situated in a richly diverse, multi-ethnic landscape and founded through the resolute efforts of the people of Greater Puranigudam, Dr. B.K.B. College is deeply committed to fostering the values of tolerance, inclusivity, and harmony among its students. The institution takespride in the cultural, linguistic, and religious diversity of its student body, ensuring that this plurality becomes a source of unity.

Academic Integration: The curriculum is designed to instill principles of harmony and mutual respect, equipping students with the knowledge to appreciate and uphold the ideals of inclusivity.

Uniformity and Equality: The College enforces a standardized dress code to promote unity, discipline, and a sense of equality among students.

Institutional Identity: The BKBIAN and Mentor-Mentee groups cultivate a strong collective identity, fostering a sense of belonging that transcends cultural -religious differences.

Ethical Framework: A comprehensive handbook on the code of conduct ensures a culture of respect, cooperation, and peaceful.

NSS and NCC Initiatives: The NSS unit emphasizes character development, while the NCCnurtures discipline, secular values, and selfless service.

Commemorations and Cultural Engagements: The College actively celebrates significant national, religious, and cultural events, organizing extension activities that reinforce its unwavering commitment to fostering tolerance, unity, and social cohesion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Dr. B.K.B. College is committed to fostering constitutional values, rights, and responsibilities through a holistic blend of academic and extracurricular initiatives. The curriculum integrates democratic ideals, social justice, and environmental responsibility, offering courses such as Environmental Economics (Economics Honours), Human Rights Education and Women & Society (Education Honours/Regular), Women's Writing and Life Writing (English Honours), and Constitutional Governance and Public Policy (Political Science Honours/Regular).

To reinforce civic consciousness, the college observes national and constitutional days, fostering patriotism and democratic engagement. A comprehensive institutional code of conduct prescribes ethical guidelines, ensuring discipline, mutual respect, and responsible behavior among students, faculty, and stakeholders.

Practical democratic engagement is encouraged through annual Student Union Elections, providing students with firsthand experience in electoral processes. Various committees and cells conduct programs to promote constitutional awareness and civic responsibility, including Swachh Bharat Abhiyan (Clean India Mission), Viksit Bharat @2047 (Vision for a Developed India), voter awareness campaigns, and National Unity Day celebrations.

Through these structured initiatives, Dr. B.K.B. College remains steadfast in its mission to nurture socially

responsible, constitutionally aware individuals. By fostering ethical citizenship and democratic participation, the institution empowers students to contribute meaningfully to a just, inclusive, and progressive society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Dr. B.K.B. College, Puranigudam, actively organizes various national and international commemorative days, events, and festivals to foster holistic education and community engagement during the 2023-2024 session.

Prominent events include the National Youth Day on January 26, International Yoga Day on June 21, and Independence Day on August 15. The college also celebrated Rabha Divas on June 26 and Charta Divas on March 31, honoring cultural heritage. Women's empowerment events like International Women's Day on March 9 and the National Women's Day celebration on February 13 were key highlights. The college also celebarted National Voters' day and Voter Awareness campaign.

To enhance environmental consciousness, World Environment Day was observed on June 5. Special tributes were paid to Dr. Bhupen Hazarika on his birth and death anniversaries. Celebrations like Republic Day on January 26 and National Unity Day on October 31 instilled patriotic values. The college also hosted a G20 Mega Celebration on September 29, aligning with global themes.The college also hosted Pre-Bihu and Pre-Eid celebration namedMejangkari, an exhibition and sale event, in April 2024.

These events, combining cultural, social, and environmental aspects, reflect the institution's dedication to nurturing well-rounded individuals and promoting social responsibility among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices of Dr. B.K.B. College, Puranigudamfor the Session 2023-2024

Dr. B.K.B. College, Puranigudam, has always strived to provide its students with a holistic education that goes beyond traditional academic learning. The session 2023-2024 saw the introduction of two key initiatives aimed at empowering

students with practical skills and promoting their
entrepreneurial spirit.

Best Practice 1: Skill-Based Courses Under PMKVY In line with
the government's vision to enhance employability and promote
skill development, Dr. B.K.B. College introduced three new
skill-based courses under the Pradhan Mantri Kaushal Vikas
Yojana (PMKVY) during the 2023-2024 session.These courses (Web
Developer, Gym Assistant and Yoga Instructor)are designed to
equip students with specialized skills that can help them find
gainful employment or pursue entrepreneurial ventures.

Best Practice 2: Exhibition Cum Sale Event "Mejangkari" In an
effort to encourage entrepreneurship and creativity, Dr. B.K.B.
College started the "Mejangkari" event in the 2023-2024
session. The event serves as a platform for students to
showcase and sell their homemade products.These products, which
range from handmade crafts, artwork, and fashion accessories to
food items, reflect the creativity and skills students have
developed in various fields.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. B.K.B. College, Puranigudam, has long been dedicated to the
development of its neighbouring rural community. Over the past
decade, the college has actively been working to uplift the
neighbouring areasthrough educational and social initiatives.
In the academic session 2023-24, the college took a significant
step by introducing skill-based courses on Web development, Gym
Assistant, and Yoga Instructor under PMKVY apart from the
existing vocational Programs- B.Voc Information Technology and
B.Voc Physical Education.

These courses are designed to equip participants with
practical, job-oriented skills, making them better prepared for
employment or self-reliance. A distinctive aspect of this

initiative is its inclusivity—it goes beyond the college campus to involve the youth from the surrounding community. This ensures that the benefits of education and skill development reach a broader section of society, fostering a sense of shared growth and progress.

By focusing on contemporary skills, Dr. B.K.B. College has reaffirmed its commitment to bridging the gap between rural potential and modern opportunities. This initiative not only enhances the employability of the participants but also strengthens the college's role as a hub for community empowerment and regional transformation.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for the Academic Year 2023-24: Dr. B.K.B. College, Puranigudam

1. **ICSSR Sponsored National Seminar:** The college will organize an ICSSR-sponsored national seminar, focusing on contemporary socio-economic, cultural, and academic issues. This seminar aims to engage scholars, academicians, and students in meaningful discussions and research. A comprehensive action plan for guest invitations, logistics, and resource management will be put in place to ensure successful execution.

2. **NCW Sponsored National Seminar on Gender Issues:** The college will conduct a national seminar on gender equality and women's empowerment, sponsored by the National Commission for Women (NCW). The seminar will include paper presentations, panel discussions, and workshops to raise awareness about gender-related issues, fostering a better understanding of gender justice and empowerment.

3. **Application for Integrated Teacher Education Programme (ITEP):** The college will apply for the Integrated Teacher Education Programme (ITEP) to strengthen the teacher education system. The programme will offer quality

training to aspiring educators, equipping them with the
necessary skills and knowledge.

4. Completion of PMKVY Certificate Courses: The college will
   ensure the timely completion of PMKVY certificate courses
   for students, focusing on skill development and
   vocational training to enhance employability.

This plan aims to enhance academic engagement, community
development, and employability.